

SECRET

DD/S 71-4307

5 NOV 1971

MEMORANDUM FOR: Deputy Director for Support

FILE *adm*

SUBJECT : Modification of [] in View of Recent Changes 25X1
in the Standardized Government Travel Regulations

1. Paragraph 3 of this memorandum contains a recommendation for your approval. 25X1

2. The proposed revisions of [] attached hereto, are suggested in view of recent amendments to the Standardized Government Travel Regulations. Moreover, a number of suggested modifications in the new SGTR's are not recommended for adoption. The SGTR's leave this discretionary authority in the individual agency in each of these instances thus obviating the issue of whether this is an appropriate matter for applying the DCI's special authorities.

3. The Travel Policy Committee recommends approval of the attached draft modifications of [] to be effective 13 November 1971 or as soon thereafter as will be compatible with the economic policies of the Administration. Corresponding changes will be made [] as of the same date. 25X1

[Redacted Signature]

Chairman, Travel Policy Committee

Attachment

The recommendation in paragraph 3 is approved.

(signed) John W. Coffey

10 NOV 1971

Deputy Director for Support

Date

Distribution:

- Original - for Approval & Return w/att
- 2 - DD/S w/atts Chrono. Subject
- 1 - EO/DD/S w/att
- 2 - Chairman, TPC w/atts
- 2 - C/PES Files w/atts

SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

Next 9 Page(s) In Document Exempt

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM
 UNCLASSIFIED CONFIDENTIAL SECRET

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	<i>Mr. Coffey</i>		
2			
3			
4			
5			
6			

<input type="checkbox"/>	ACTION	<input type="checkbox"/>	DIRECT REPLY	<input type="checkbox"/>	PREPARE REPLY
<input type="checkbox"/>	APPROVAL	<input type="checkbox"/>	DISPATCH	<input type="checkbox"/>	RECOMMENDATION
<input type="checkbox"/>	COMMENT	<input type="checkbox"/>	FILE	<input type="checkbox"/>	RETURN
<input type="checkbox"/>	CONCURRENCE	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	SIGNATURE

Remarks: *Approval recommended.*
We are keeping the 12¢ POB
miling rate for normal travel.
We are raising from 10 to 11¢
POB rate to and from transportation
terminals.
Use of "holdings - plus" Per diem
rate is optional with travel
authorizing official.

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
<i>SSA-DDS</i>	<i>9 Nov 71</i>